

State of California—Health and Human Services Agency
Department of Health Services



GRAY DAVIS
Governor

May 21, 2003

TO: MEDI-CAL AND DENTI-CAL PROVIDERS

SUBJECT: CHILDREN'S TREATMENT PROGRAM
 Notice of Privacy Practices – HIPAA Compliance

The California Department of Health Services' Children's Treatment Program (CTP) is sending this letter to inform you of a Federal Health Insurance Portability and Accountability Act (HIPAA) requirement related to receiving reimbursements through our program for the follow-up treatment you provide to clients in response to a health assessment through the Child Health and Disability Prevention Program. The Act contains privacy and security regulations with which the CTP must comply. The enclosed Notice of Privacy Practices (NPP) for CTP is part of this compliance.

For CTP reimbursable services provided on or after April 14, 2003, providers must give clients a copy of the CTP NPP, in addition to any other NPPs they may give. Providers must also retain documentation in the client's medical records to show that the patient received a copy of the CTP NPP, though the patient's signature is not required. Please use the enclosed NPP as a master to make copies. Or, if you prefer, call me and we will send you a supply of NPPs.

For your reference, a copy of this letter, the NPP and general information about the CTP are posted on the OCHS website at: <http://www.dhs.ca.gov/hisp/ochs/pss/prop99.htm>. General HIPAA information may be found at: www.dhs.ca.gov/hipaa.

If you have any questions or would like to receive a supply of NPPs, please contact me at (916) 552-8064. Thank you for your cooperation.

Sincerely,

ORIGINAL SIGNED BY:

Denise Sewart, Chief
Contract Back Unit

Enclosures



Do your part to help California save energy. To learn more about saving energy, visit the following web site:
www.consumerenergycenter.org/flex/index.html

Medi-Cal and Denti-Cal Providers

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cc: Mr. Robert Krause
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